

# Harmston Parish Council

Chairman: Cllr Paul Wallace

**You are hereby summoned to attend a Meeting of the Council,  
on Tuesday 21<sup>st</sup> July 2026  
commencing at 7.30pm**

**to be held at Harmston Memorial Hall**

The business to be dealt with at the meeting is listed in the agenda

*There will be a 15-minute public forum between 7.30 and 7.45 when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.*

## A G E N D A

### **1 APOLOGIES FOR ABSENCE**

and acceptance of reasons given

### **2 DECLARATIONS OF INTEREST** under the Localism Act 2011

Members of the Parish Council are required to declare any personal or prejudicial interests they may have in any matter which is to be considered at this meeting. In addition, any private or personal non-pecuniary interest in a matter to be considered at this meeting should also be declared (unless it is insignificant or one which is shared with other members of the public generally as a Council Tax payer or an inhabitant of the area).

### **3 REPORTS TO THE REPRESENTATIVES**

To receive reports from the following:

- a) Local Police (PC 1293 Matt Roberts)
- b) County Councillor
- c) District Councillors

### **4 TO APPROVE THE NOTES OF THE LAST MEETING (AMPC)**

Held on Tuesday 19<sup>th</sup> May 2026 and the Chairman to sign the official minutes

### **5 CLERKS REPORT**

To consider the clerks report (emailed)

### **6 FINANCIAL MATTERS**

- a) To consider the Financial Overview for 2025-2026 to date (emailed)
- b) VAT Report (2025-2026 to date)
- c) To consider Financial Report A for July 2026
- d) To consider Financial Report B for July 2026, including monies to be paid
- e) Financial File to be checked and finances monitoring log to be completed

### **7 PLANNING APPLICATIONS**

The following planning applications to be reviewed & consultee comments agreed if required:

- a) **TREE WORKS**
  - i. Thorold Way Harmston 26/0162/TPO
  - ii. 28 Thorold Way 26/0759/TPO
- b) **PLANNING**
  - i. Land adjacent to 5 Ridge View Harmston 26/0015/FUL – refused
  - ii. 1 Club Yard, Blacksmith Lane 26/0733/LBC

- iii. **1 Club Yard, Blacksmith Lane** 26/0732/HOUS
- iv. **BESS** 25/0533/FUL *proposed Battery Energy Storage System at Coleby update*
- v. **Fosse Green** 23/0325/NSIP *proposed solar farm and energy storage update*

## **8 COMMUNITY EMERGENCY PLAN**

- a) Brief update from Cllr Smith
- b) Agree next steps

## **9 CLERK UPDATE**

- a) Clerk annual appraisal
- b) CiLCA update

## **10 POLICIES**

Review and approve the following policies:

- a) Standing Orders
- b) Freedom of Information Request
- c) Subject Access Request Procedure
- d) Publication Scheme
- e) Data Breach Policy
- f) Grants & Donations Policy
- g) Information Technology Policy
- h) Records Retention Policy
- i) Staff Recruitment Policy
- j) Safe Guarding Policy
- k) Social Media & Electronic Communications Policy
- l) Sickness Absence Policy
- m) Training & Development for staff Policy
- n) Website Accessibility

## **11 VICARAGE LANE**

- a) Discuss and agree next steps regarding grass verge
- b) SpID update

## **12 BUS ROUTE**

- a) Discuss and agree next steps regarding resident requests for a bus service that passes through the village

## **13 TRAFFIC REGULATIONS**

- a) Discuss and agree next steps to address issue of motorist ignoring regulations and how to enforce access only

## **14 PLAY AREA**

- a) Discuss and approve play inspection quote for 2026-27

## **15 DATE OF NEXT MEETING**

Next Parish Council Meeting will be held on: Tuesday 15<sup>th</sup> September 2026 at 7.30pm, to be held at Harmston Memorial Hall