

Harmston Parish Council

Membership

Acting Chair: Councillor John Martin-Hoyes (Vice-Chair) will take the Chair to commence the meeting

Councillors: Cllr Iain Edgar, Cllr Brian Hamilton, Cllr Mark Jones.

Dear Councillor, You are hereby summoned to attend the ANNUAL MEETING OF THE PARISH COUNCIL, to be held in the Harmston Memorial Hall, School Lane, Harmston, on TUESDAY 21 MAY 2019.

Meeting 1 of the 2019/20 year

All Cllrs nominated must sign the Acceptance of Office prior to the meeting commencing.

Public Questions will be taken following Acceptance of Office of Appointed Chair and Vice-Chair.

At the time of the publication of the agenda, no advance notice of any questions had been received.

Ruth Keillar

Clerk to Harmston Parish Council

AGENDA

ITEM		ATTCH
1.	TO RECEIVE NOMINATIONS FOR THE APPOINTMENT OF CHAIR AND VICE CHAIR a) To appoint the Chair of the Parish Council for the Council year 2019/20. b) To appoint the Vice-Chair of the Parish Council for the Council year 2019/20	
2.	Open Forum (15 Minutes)	
3.	Apologies for absence	
4.	Declarations of interest Members of the Parish Council are required to declare any personal or prejudicial interests they may have in any matter which is to be considered at this meeting. In addition, any private or personal non-pecuniary interest in a matter to be considered at this meeting should also be declared (unless it is insignificant or one which is shared with other members of the public generally as a Council Tax payer or an inhabitant of the area).	
5.	Minutes a) To note the Minutes of the Annual Meeting of the Parish Council held on 22 May 2018 and approved at 17 July 2018 b) Notes of the previous meeting held on 26 March 2019 to be approved as Minutes.	Copy attached
6.	Reports of Representatives To receive reports from the following: a) Local Police b) District Councillor – to note that DCllrs have been elected: DCllr Marianne Overton and DCllr Lucille Hagues c) County Councillor	
7.	Clerk's Report To consider the Clerk's Report	Copy attached
8.	Financial Matters a) To approve the Statement of Account	Copy attached

	<ul style="list-style-type: none"> b) To consider a list of payments made in-between meetings and payments to be made at the meeting. c) To note that Petty Cash balance remaining will be paid into the bank account and any further expenses be claimed under the appropriate account. d) Audit 2018-19. To receive and sign the External Audit documents: <ul style="list-style-type: none"> i. To note the Annual Internal Auditors Report ii. To approve and sign the Governance Statement. Chair and Clerk to formally approve and sign, noting the minute reference, iii. To approve the Accounting Statement 2018/19. Signed and dated by the RFO prior to presenting for approval. Chair to formally approve and sign, noting the minute reference. iv. To note that the Notice of Public Rights will be posted onto the website for at least 30 working days. v. To note that supporting documentation requested for the External Auditor is prepared for submission by 1 July 2019. 	
9.	Defibrillator. <ul style="list-style-type: none"> a) To receive any updates on the purchase, location and installation. b) To consider the person(s) responsible for the checking and reporting required. c) To investigate all additional running and maintenance costs. 	
10.	Village Sign. To consider funding the installation of the mounting post and to investigate any necessary permissions from Highways	
11.	Planning <u>Tree Works</u> 19/0571/TPO – Sunny Mount, Blacksmith Lane, Harmston. Letter from property owner received and circulated to all. 19/0542/TPO – The Old Vicarage, Vicarage Lane, Harmston. TPO modifies approval. <u>Planning</u> <ul style="list-style-type: none"> a) The following planning applications were received: 19/0401/HOUS - 4 Vicarage Lane Harmston. Comments by 8 June. b) The following planning decisions were noted 	Links in ref. number
12.	Traffic and speeding within the Village <ul style="list-style-type: none"> a) To receive any suggestions regarding action which might be taken to reduce this problem. b) To receive any updates from the Police. (report attached) 	
13.	Matters to be raised at the next Meeting.	
14.	Date for the next meeting Tuesday 16 July 2019, Harmston Memorial Hall, 7:30pm.	