

Harmston Parish Council

Chairman: Cllr Paul Wallace

**You are hereby summoned to attend a Meeting of the Council,
on Tuesday 17th September 2024**

to be held at The Memorial Hall, Harmston
The business to be dealt with at the meeting is listed in the agenda

There will be a 15-minute public forum between 7.30 and 7.45 when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

A G E N D A

1 APOLOGIES FOR ABSENCE

and acceptance of reasons given

2 DECLARATIONS OF INTEREST under the Localism Act 2011

Members of the Parish Council are required to declare any personal or prejudicial interests they may have in any matter which is to be considered at this meeting. In addition, any private or personal non-pecuniary interest in a matter to be considered at this meeting should also be declared (unless it is insignificant or one which is shared with other members of the public generally as a Council Tax payer or an inhabitant of the area).

3 REPORTS TO THE REPRESENTATIVES

To receive reports from the following:

- a) *Local Police (PC 1293 Matt Roberts)*
- b) *County Councillor*
- c) *District Councillors*

4 CO-OPT

- a) To discuss new applicants and vote
- b) Newly elected Councillors to complete mandatory forms

5 TO APPROVE THE NOTES OF THE LAST MEETING

held on 16th July 2024 and the Chairman to sign the official minutes

6 CLERKS REPORT

To consider the clerks report (emailed)

7 FINANCIAL MATTERS

- a) To consider the Financial Overview for 2024-2025 to date (emailed)
- b) VAT Report to date for 2024-2025
- c) To consider Financial Report A for September 2024
- d) To consider Financial Report B for September 2024, including monies to be paid
- e) HPC Accounts file to monitored and log signed

8 PLANNING APPLICATIONS

The following planning applications need to be noted:

- a. **TREE WORKS**
- b. **PLANNING**
24/0893/FUL Land at the Mill, Grantham Road
24/0676/HOUS School House, High Street - decision
24/0677/LBC School House, High Street - decision

E-mail: clerk@harmston.info Website: <http://harmston.parish.lincolnshire.gov.uk/>

9 VIKING WAY

- a) Consider emails received from residents concerning the recording of historic rights of way – focusing on the Viking Way which runs through Harmston
- b) Agree on actions regarding the Viking Way

10 POLICIES & STANDARD DOCUMENTS

- a) Review and approve:
 - i. Social Media and Electronic Communications Policy
 - ii. Staff Recruitment Policy
 - iii. Grants and Donations Policy
 - iv. HPC Policy Overview
 - v. Cooption Application and Eligibility Form

11 RISK ASSESSMENTS

- a) Review and approve:
 - i. HPC Risk Assessment
 - ii. Litter Picking Risk Assessment
 - iii. Play Area Risk Assessment
 - iv. Christmas Event Risk Assessment

12 ROAD SAFETY

- a) Update regarding residents' concerns about the A607

13 PLAYPARK MAINTENANCE

- a) Feedback from Councillors who attended the Inspection
- b) Consider the Report from the Play Inspection Company
- c) Discuss and agree long term bird deterrents
- d) Agree works needed, and quotes to be requested

14 SIGNS

- a) To discuss and agree preventative measures regarding the display of signs to promote local events within the village – especially those that may be distracting to drivers

15 STREET LIGHT

- a) Consider updates and agree next steps regarding the replacement of a pole on Chapel Lane.

16 CHRISTMAS

- a) Agree on events and budget
- b) Discuss and confirm event date and those who can attend
- c) Discuss and make decision regarding Nominate a Neighbour

17 STAFFING

- a) Update from the Clerk

18 DATE OF NEXT MEETING

Next Parish Council Meeting: 19th November 2024, to be held at The Memorial Hall