

# Harmston Parish Council

## Membership

**Chair:** Cllr John Martin-Hoyes. **Vice-Chair:** Cllr M Jones.

**Councillors:** Cllr Iain Edgar, Cllr Brian Hamilton.

Dear Councillor, You are hereby summoned to attend the MEETING OF THE PARISH COUNCIL, to be held in the Harmston Memorial Hall, School Lane, Harmston, on TUESDAY 16 July 2019.

Meeting 1 of the 2019/20 year

All Cllrs nominated must sign the Acceptance of Office prior to the meeting commencing.

**Public Questions will be taken following Acceptance of Office of Appointed Chair and Vice-Chair.**

At the time of the publication of the agenda, no advance notice of any questions had been received.

Ruth Keillar

Clerk to Harmston Parish Council

## AGENDA

ITEM		ATTCH
1.	<b>Open Forum (15 Minutes)</b>	
2.	<b>Apologies for absence</b>	
3.	<b>Declarations of interest</b> Members of the Parish Council are required to declare any personal or prejudicial interests they may have in any matter which is to be considered at this meeting. In addition, any private or personal non-pecuniary interest in a matter to be considered at this meeting should also be declared (unless it is insignificant or one which is shared with other members of the public generally as a Council Tax payer or an inhabitant of the area).	
4.	<b>Minutes</b> To approve the minutes of the meeting held on 21 May 2019	Copy attached
5.	<b>Co-option for Vacancies</b> To take nominations and votes for the existing Councillor vacancies (3 vacancies)	
6.	<b>Reports of Representatives</b> To receive reports from the following: a) Local Police b) District Councillor c) County Councillor	
7.	<b>Clerk's Report</b> To consider the Clerk's Report	Copy attached
8.	<b>Financial Matters</b> a) To approve the Statement of Account b) To consider a list of payments made in-between meetings and payments to be made at the meeting.	Copy attached
9.	<b>GDPR</b> To consider the adoption/re-adoption of the following policies, for publication onto the PC website: Data Map, Data Breach Policy, Data Protection Policy, GDPR Security Compliance Checklist, General Privacy Notice, Parish Cllrs Consent Form, Public Consent Form, Privacy Notice for Staff and Cllrs, Records Retention	

	Policy, Subject Access Request Procedure.	
10.	<p><b>Defibrillator.</b></p> <p>a) To receive any updates on the purchase and installation.</p> <p>b) To consider the person(s) responsible for the checking and reporting required.</p>	
11.	<p><b>Village Sign.</b></p> <p>This item was carried over from the last meeting following the need for clarification of costs, designs, locations.</p> <p>To consider funding the installation of the mounting post and any funding towards the cost of the signs.</p>	
12.	<p><b>Planning</b>  <u>Tree Works</u>  <u>Planning</u></p> <p>a) The following planning applications were received:</p> <p>i. <a href="#">19/0585/HOUS</a> Bottom House Chapel Lane Harmston. Comments by 24 June. This application was due for comment between meetings, however the PC were unable to call an extra-ordinary meeting in time to resolve to comment. The Vice-Chair, Cllr M Jones, submitted a comment on behalf of the PC and the PC will consider ratifying this comment.</p> <p>ii. LCC REFERENCE: PL/0117/19  DEVELOPMENT: To retain a mobile pole mounted CCTV Unit.  LOCATION: Harmston Quarry, Tower Lane, Harmston.  GRID REFERENCE: 499168 361902.  <a href="http://lincolnshire.planning-register.co.uk">http://lincolnshire.planning-register.co.uk</a></p> <p>b) The following planning decisions were noted: None to date.</p> <p>c) Central Lincolnshire Local Plan Review – Issues and Options Consultation and Call for Sites.  The PC is requested to consider this plan and comment by 18 July</p>	<p>Links in ref. number</p> <p>attached</p>
13.	<p><b>Traffic and speeding within the Village</b></p> <p>a) To receive any updates on the PC application to the LCC Speedwatch Scheme.</p> <p>b) To receive any updates on traffic and speeding through the village.</p>	
14.	<p><b>Seat for the Village – Memorial to the Late Chair</b></p> <p>At the previous meeting it was agreed to include this item on the July agenda under ‘Matters to be raised at the next meeting’.</p> <p>At that time it was further proposed by Cllr I Edgar, seconded by Cllr J Martin-Hoyes and it was <b>RESOLVED</b> that an expression of interest be submitted to the supplier and full consideration be taken at the next meeting, with an estimated cost of £500.</p> <p>The seat has subsequently been ordered and a cheque raised between meetings, for £402+VAT, therefore the PC will retrospectively consider this expenditure.</p>	
15.	<b>Matters to be raised at the next Meeting.</b>	
16.	<p><b>Date for the next meeting</b></p> <p>Tuesday 17 September 2019, Harmston Memorial Hall, 7:30pm.</p>	
17.	<p><b>To resolve whether to exclude the public and press for consideration of the following confidential matters.</b></p> <p><i>Should this resolution be passed, members of the public and press will be required to leave the meeting at this stage.</i></p> <p>a) Staffing Matters</p>	