

Harmston Parish Council

Chairman: Cllr Paul Wallace

**You are hereby summoned to attend a Meeting of the Council,
on Tuesday 16th July 2024**

to be held at The Memorial Hall, Harmston

The business to be dealt with at the meeting is listed in the agenda

There will be a 15-minute public forum between 7.30 and 7.45 when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

A G E N D A

1 APOLOGIES FOR ABSENCE

and acceptance of reasons given

2 DECLARATIONS OF INTEREST under the Localism Act 2011

Members of the Parish Council are required to declare any personal or prejudicial interests they may have in any matter which is to be considered at this meeting. In addition, any private or personal non-pecuniary interest in a matter to be considered at this meeting should also be declared (unless it is insignificant or one which is shared with other members of the public generally as a Council Tax payer or an inhabitant of the area).

3 REPORTS TO THE REPRESENTATIVES

To receive reports from the following:

- a) *Local Police (PC 1293 Matt Roberts)*
- b) *County Councillor*
- c) *District Councillors (Emailed)*

4 CO-OPT

- a) To discuss new applicants and vote
- b) Newly elected Councillors to complete mandatory forms

5 TO APPROVE THE NOTES OF THE LAST MEETING

held on 21st May 2024 and the Chairman to sign the official minutes

6 CLERKS REPORT

To consider the clerks report (emailed)

7 FINANCIAL MATTERS

- a) To consider the Financial Overview for 2024-2025 to date (emailed)
- b) VAT Report
- c) VAT Report claim for 2024-2025
- d) To consider the Financial Report for July 2024
- e) Monies to be paid
- f) HPC Accounts file to be monitored and log signed
- g) To agree upon contribution to lawn cutting at the Church
- h) To agree upon contribution to HMH for a replacement floor

8 PLANNING APPLICATIONS

The following planning applications need to be noted:

a. **TREE WORKS**

b. **PLANNING**

24/0477 Broughton Lane Farm – decision
24/0676/HOUS School House, High Street
24/0677/LBC School House, High Street

9 STAFFING COMMITTEE

- a) Members to be agreed and first meeting agreed
- b) Review and agree Staffing Committee Terms of Reference

10 POLICIES & STANDARD DOCUMENTS

- a) Review and approve
 - i. Disciplinary Policy
 - ii. Grievance Policy
 - iii. Sickness Absence Policy
 - iv. Training Policy
 - v. Website Accessibility

11 ROAD SAFETY

- a) Discuss agree next steps regarding safe access to school buses and response to resident's email

12 PLAYPARK MAINTENANCE

- a) Recent works update
- b) Update on play park – discuss and agree next steps

13 FOSSE GREEN UPDATE

- a) Update from Councillor Harrison

14 STREET LIGHT

- a) Consider updates and agree next steps regarding the replacement of a pole on Chapel Lane.

15 DATE OF NEXT MEETING

Next Parish Council Meeting: 17th September 2024, to be held at The Memorial Hall