

Harmston Parish Council

Chair: Cllr Paul Wallace

You are required to attend the Annual Meeting of the Parish Council, on Thursday 18th May 2023, immediately following the APM which commences at 7.00pm

to be held at The Memorial Hall, Harmston

A G E N D A

1 ELECTION OF CHAIR & VICE CHAIR

- a) *To appoint the Chair of the Parish Council*
- b) *To appoint the Vice-Chair of the Parish Council*

2 APOLOGIES FOR ABSENCE

and acceptance of reasons given

3 DECLARATIONS OF INTEREST under the Localism Act 2011

Members of the Parish Council are required to declare any personal or prejudicial interests they may have in any matter which is to be considered at this meeting. In addition, any private or personal non-pecuniary interest in a matter to be considered at this meeting should also be declared (unless it is insignificant or one which is shared with other members of the public generally as a Council Tax payer or an inhabitant of the area).

4 OPEN FORUM (15 minutes)

5 REPORTS TO THE REPRESENTATIVES

To receive reports from the following:

- a) *Local Police*
- b) *County Councillor*
- c) *District Councillor*

6 TO APPROVE THE NOTES OF THE LAST MEETING

- a) *held on 21st March 2023, and the Chairman to sign the official minutes*

7 CLERKS REPORT

To consider the clerks report (emailed)

8 FINANCIAL MATTERS

- a) *To consider the Financial Overview to date for 2023-2024 to date (emailed)*
- b) *To consider the Financial Report for May 2023*
- c) *To consider the VAT Report to date for 2023-2024*
- d) *Monies to be paid*
- e) *Internet banking update*
- f) *AGAR review and approve as appropriate*

9 PLANNING APPLICATIONS

The following planning applications need to be noted:

- a) **TREE WORKS 23/0441/TPO**
- b) **PLANNING**

10 APPOINT REPRESENTATIVES

- a) *Staffing Committee*

11 CLERK TRAINING

- a) Discuss and agree training for Clerk

12 SUBSCRIPTIONS/DONATIONS

- a) *Discuss and agree current payments and additional suggestions*

13 ROADS

- a) *Church Lane – traffic, flooding, repairs*
- b) *High Street/Chapel Lane – parking near the pub*

14 REVIEW RISK ASSESSMENTS

- a) *Play Area*
- b) *HPC*
- c) *Litter Picking*
- d) *Christmas Event*

15 REVIEW STANDING ORDERS

- a) *Payments*

16 INSURANCE

- a) *Agree and approve new policy*

17 COMMUNITY SPEEDWATCH

- b) *Approve purchase of equipment*
- c) *Update on dates for training from Clerk*

18 DATE FOR THE NEXT MEETING

Next Parish Council Meeting, Tuesday 18th July 2023, to be held at The Memorial Hall, Harmston (unless restrictions alter)