

# Notes of the Meeting of Harmston Parish Council

held via Zoom (due to Covid-19 Restrictions)  
on Tuesday 16<sup>th</sup> March 2021 at 7.30 pm

PRESENT: Cllr M Jones, Cllr I Edgar, Cllr B Hamilton, Cllr P Wallace, Cllr E Stockbridge Sime, Cllr I Norman, D Cllr M Overton, D Cllr L Hagues, PC Matt Roberts, Mrs H Jones (Clerk)

## 1/3 APOLOGIES AND REASONS FOR ABSENCE

Apologies were received from Cllr J Graham-Walker

## 2/3 DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA

Cllrs B Hamilton, I Norman and E Stockbridge Sime declared an interest on item 9/3, regarding the Thorold Arms Cllr B Hamilton regarding the village sign in item 6/3.

## 3/3 OPEN FORUM

There were no members of the public present at the meeting.

## 4/3 REPORTS OF REPRESENTATIVES

- a) **Local Police** Newsletter was received and shared prior to the meeting. PC Matt Roberts reported on how local crime has resulted in arrests and the involvement of the CPS. PC Matt Roberts reported that there have been no dog thefts in Lincolnshire, but that he recommends that owners chip their dogs and keep them secure.
- b) **District Councillor** Newsletter was received and shared prior to the meeting. D Cllr L Hague also shared details of the NK 10-year plan.
- c) **County Councillor** Newsletter was received and shared prior to the meeting. D Cllr M Overton explained that Cluster meeting had been replaced with Covid projects, but that the Cluster could be reintroduced if there was a need. Progress has been made on projects focussing on mental health first aid.

## 5/3 TO APPROVE THE NOTES OF THE LAST MEETING

Cllr I Norman proposed, and Cllr P Wallace seconded, and **the Minutes of the meeting of the Parish held on 26<sup>th</sup> January 2021 were approved.**

## 6/3 VILLAGE SIGN

The Village Sign Committee (VSC) have now chosen a new location for the sign. Cllr P Wallace suggested that the VSC check to see if they need planning permission as the location is in a conservation area. The VSC have asked if the HPC will insure the sign. Cllr I Edgar proposed, Cllr I Norman seconded, and **it was agreed by all that the HPC would provide insurance for the sign.** Cllr B Hamilton will feed back these discussions to the VSC. **ACTION: BH**

## 7/3 CLERKS REPORT

1. Precept form sent 28.1.21 (copy sent to PC) (see attached Schedule 1) emailed
2. Email to highways to inform them of the area on Church Lane (as per Jenny Bailey's at NKDCs instructions) sent emailed
3. Jenny Bailey NKDC informed of issues on Vicarage Lane emailed
4. Resident involved in accident notified of work carried out
5. Resident updated re Ultrafast Broadband

E-mail: [clerk@harmston.info](mailto:clerk@harmston.info) Website: <http://harmston.pariah.lincolnshire.gov.uk>

6. Resident letter re lights and speed device sent to highways, and resident informed of action
7. Planning applications responded to via planning portal
8. Response sent to Auborn/Haddington re planning application
9. Letter drafted to Chair of Sign committee, approved by PC and sent emailed
10. HPC signed up to the Nextdoor App
11. Salvation Army donation of £100 sent, thank you email shared with PC
12. Donations of £480.00 for grass cutting and £1,000.00 towards the cost of clock face repairs, sent to All Saints Church, Harmston
13. Adapted format of clerks Report and adapted format of Finance Report set up for new website emailed
14. Website training attended
15. Log on for new website obtained and password log set up (password has to be changed very 4 weeks)
16. Planning Applications forwarded to PC emailed
17. Update on recycling centers shared with PC, added to website and both noticeboards emailed
18. EON maintenance invoice paid
19. Meeting Dates for 2021/22 added to website and noticeboards
20. Registered Harmston for Ultra-Fast Broadband using Clerk's home address Emailed
21. Email from resident re play area responded to and passed on to HPC Emailed
22. Email from HPA management re parking responded to and passed on to HPC Emailed
23. Reports/newsletters from Police, D Cllr Overton and D Cllr Hagues forwarded Emailed
24. Action Play and Leisure chased re repairs at the play area
25. Response re Ultra-Fast Broadband shared with PC Emailed
26. Noticeboards updated
27. Meeting dates checked with HMMH – alterations pending Emailed
28. Finance and Clerk Reports completed and sent to PC Emailed
29. Planning application updates shared with PC Emailed
30. SPID device located in Coleby Emailed
31. Relevant newsletters, reports and emails shared with PC Emailed
32. Police, D Cllr Overton and D Cllr Hagues invited to the next meeting – agenda and zoom link sent
33. Methodical check of new website nearly complete
34. New website updated with agenda for March and meeting notes for January 2021 and November 2020
35. Road closures shared with PC Emailed
36. LCC contacted regarding Council Tax rates for 2021-2022 Emailed

### **8/3 FINANCIAL MATTERS**

#### **a) HPC Financial Report for March 2021**

	ITEM DESCRIPTION	INVOICE NO.	EXPENSE ACCOUNT	TOTAL PAYMENT	CHQ NO.	DETAILS	CHEQUE CLEARED
11/02/21	VOID				984		
11/02/21	H. JONES		CLERK SALARY	381.79	985	JAN WAGES	16/02/2021
11/02/21	HARMSTON VCC		DONATIONS	480.00	986	GRASS CUTTING	09/03/2021
11/02/21	HARMSTON VCC		SECTION 137	1,000.00	987	CLOCK REPAIRS	09/03/2021
11/02/21	SALVATION ARMY		DONATIONS	100.00	988	CHRISTMAS DONATION	10/03/2021
03/03/21	H. JONES		CLERK OFFICE	45.00	989	DEC/JAN/FEB OFFICE COSTS	
03/03/21	H. JONES		CLERK EXPENSES	18.12	990	1 <sup>ST</sup> & 2 <sup>ND</sup> CLASS STAMPS	
03/03/21	H.JONES		CLERK SALARY	334.72	991	FEB WAGES	
<i>Total expenditure</i>				£2.359.63			

PENDING PAYMENTS			
	ITEM DESCRIPTION	TOTAL PAYMENT	DETAILS
APRIL	H. JONES	£418.40	MARCH WAGES (5 week month)

b) **To consider payments to be paid** There were no outstanding payments.

The appointment of two more signatories for the HPC account was discussed. Cllr P Wallace and Cllr I Norman are happy to assume this role. This was proposed by Cllr P Wallace, seconded by Cllr I Norman, and agreed by all. Clerk to organise. **ACTION: CLERK**

### 9/3 PLANNING APPLICATIONS

a) **TREE WORKS** There were no tree works applications to consider

b) **PLANNING**

**20/1434/VARCON** The Thorold Arms

The flue is currently facing in the wrong direction, into the neighbouring properties garden and window. A letter has been received by this resident requesting the HPC look into the planning of this. Cllr B Hamilton was able to clarify that Tapco are currently looking into how to resolve the issues, and have commissioned a new noise survey. The flue was redirected as the new silencer would not fit once the slats had been added. The HPC discussed the need for the planning permission to be followed. It was agreed that feedback be given via the planning portal to ask Tapco to consider the direction of the flue, and request it be directed over the field. Cllr Jones will draft a response which will be shared with the HPC for approval before submitting on the planning portal. Cllr Hamilton (as a member of Tapco) will keep the HPC up to date. **ACTION: BH**

**21/0087/HOUS** 28 Church Lane

A suggestion from the resident of this property was discussed.

**21/0002/HOUS** School House, School Lane

After discussions, it was agreed that the HPC would add a comment to the planning portal drawing attention to the lantern roof, questioning that it doesn't seem appropriate for a listed building, nor is it in keeping with the age of the building, and suggesting that existing pantiles be reused. Cllr Jones to draft and share with the PC before submitting on the planning portal. **ACTION: MJ**

**21/0003/LBC** School House, School Lane

**21/0133/LBC** School House, School Lane

### **10/3 HARMSTON PLAY AREA**

- a) **Repairs** The clerk continues to chase the company from which the play area equipment was bought. It was agreed that if they did not undertake the work within 4 weeks, that a competitor would be asked to carry out the works.
- b) **Play Area** Permission has been granted from Mr Sowerby to erect a sign listing rules of use of the play area. The clerk has a draft and list of suppliers, these need to be resent to the HPC via email. **ACTION: CLERK**.
- c) **Parking** There has been a complaint regarding parking on the road near the play area. The Clerk has looked into the records, and these show that the roads are still owned by Mr Sowerby. It was suggested that signage requesting not to park on the grass be proposed to Mr Sowerby, Cllr I Norman proposed, and Cllr M Jones seconded, and it was agreed by all. Clerk to email. **ACTION: CLERK**
- d) **Fence** Quote has been received, and work should begin at the start of May. The bench bought in remembrance of Cllr Frances Mansakker will be located in the play area.

### **11/3 FOOTPATHS**

- a) **Viking Way** We are still awaiting documentation
- b) **Pavement hazards** The pavement in question has been repaired.
- c) **Post lockdown check of village pathways** Cllr J Graham Walker (via email) suggested that a check of pathways be carried out around the village. It was agreed that the PC be vigilant on walks and use Fix My Street to report any findings. **ACTION: ALL**

### **12/3 ROAD TRAFFIC**

- a) **Road traffic issues** It was agreed that these would be addressed following lockdown.
- b) **SPID** The unit has been located. Location has been informally approved, Clerk to seek formal authority. Clerk to attain brackets for installation, in preparation for the device. D Cllr Overton clarified the order in which the unit should be shared: it should travel from BBH through the cliff villages included. Therefore, Harmston should be next. **ACTION: CLERK**

### **13/3 VILLAGE STREET LIGHTING**

Current bulbs are now no longer available moving forward. Therefore, each bulb will need to be changed to LEDs at a cost of £315.00 for a new bracket and bulb. Specifications need to be obtained and a plan implemented for ongoing change. There is already such an LED bulb in the village which would provide an example of the light the new LEDs would provide. HPC need to take a moment to observe this. **ACTION: ALL**

31 lights need changing in total, which should save 67% on the electricity bill.

Cllr P Wallace will check old minutes for further information. **ACTION: PW**

### **14/3 WELL**

- a) **To discuss the condition of the well** Photographs of the well were examined and it was agreed it looked sound, with perhaps the uprights needing some treating.
- b) **To discuss well options** Cllr I Norman will investigate which products would be most suitable and sympathetic to use. **ACTION: IN**

### **15/3 MEETING**

- a) **To discuss holding bi-monthly or monthly meetings** A discussion was held in relation to the length of meetings, as to whether to move to more regular meetings as required. **Cllr P Wallace proposed to have 2 monthly meeting for May and July, and to then make a decision. Cllr E Stockbridge Sime seconded this. All agreed.**  
D Cllr M Overton is currently lobbying for PCs to be able to meet remotely where appropriate.
- b) **Meetings following 7<sup>th</sup> May 2021 (post covid restrictions)** Meetings are provisionally booked for the year at Harmston Memorial Hall.

A decision regarding May's meeting will be made by Cllr M Jones, as it has been suggested the annual meeting be held separately. **ACTION: MJ**

### **16/3 BROADBAND**

Cllr I Norman and Cllr P Wallace have been investigating attaining fast broadband for Harmston. The village has now been registered for fast broadband. This will now need promoting through a leaflet drop/ website/Facebook etc. There is a cost if we go ahead, and therefore specific addresses are needed to see who is interested/happy to pay a fee. Sample pricing would be beneficial. Cllr I Norman and Cllr P Wallace will create a draft flier which will be discussed at the next meeting. **ACTION: IN/PW**

### **17/3 ALLOTMENTS**

It was agreed that planters would be placed at the play area and at the viewing point. Clerk to look into suitable planters and their cost. **ACTION: CLERK**

### **18/3 MATTERS TO BE RAISED AT THE NEXT MEETING**

Broadband

Play area

Roads

Planters (Sunflowers)

### **19/3 DATE FOR NEXT MEETING**

The next meeting will be **Tuesday 18<sup>th</sup> May 2021** – venue to be announced, pending pandemic restrictions

Nature of meeting, and possible additional date to be announced.

Cllr L Hague has passed on her apologies ahead of the next meeting.

There being no further business the Chair closed the meeting at 9.45pm

Chair:

Date:

Seconded:

Date:

*Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of council proceedings until they are approved and signed at a future Parish Council meeting.*

Schedule 1:

**LOCAL GOVERNMENT FINANCE ACT 1992**  
**Precept to a Billing Authority 2021/22**

PARISH OF HARMSTON

To the NORTH KESTEVEN DISTRICT COUNCIL being the Council of the district in which the above named Town/Parish is situated.

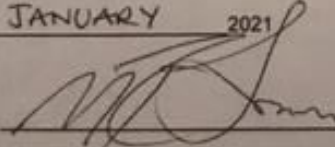
YOU ARE HEREBY DIRECTED to pay to HARMSTON PARISH  
COUNCIL (CLERK: HELEN JONES)

at the following address THE OLD SCHOOL, SCHOOL LANE,  
HARMSTON, LNS 9SP

(i) by the 2<sup>nd</sup> day of April 2021 the sum of £14,150.00  
(ii) by the 24<sup>th</sup> day of September 2021 the sum of £ 0.00 .  
(FOURTEEN THOUSAND, ONE HUNDRED & FIFTY POUNDS ONLY)

to meet expenses payable by the Town/Parish Council.

AUTHORISED at a meeting of the Town/parish Council held on the 26th  
day of JANUARY 2021

(Signed)  H Jones

(Designation) CHAIR CLERK

(the officer appointed for this purpose)