

Notes of the Meeting of Harmston Parish Council

at The Memorial Hall, Harmston

on Tuesday 25th January 2022 at 7.30 pm

Present	Title	Role
Cllr Mark Jones	Parish Councillor	Chairman
Cllr Paul Wallace	Parish Councillor	Vice Chairman
Cllr Ian Norman	Parish Councillor	
4 members of the public		
PC Roberts & Colleague		

1/1 APOLOGIES AND REASONS FOR ABSENCE

Apologies were received from Cllr B Hamilton & the Parish Clerk – Reasons for absence accepted.

2/1 DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA

None to declare

3/1 OPEN FORUM

Resident read out a letter which had been sent to the PC about ASB (anti-social behaviour) at the Harmston Viewpoint:

- Resident stated they have spoken to a police patrol but they have not been able to help
- Resident stated the police have not responded, or answered a telephone number the residents had been given by the police officer
- Chairman asked the Residents to make a log of calls made and send to the Parish Clerk
- **Action:** Clerk to write to Lincolnshire CC Highways Dept to see if anything can be done to prevent parking on the grass in front of the property affected. T/D 28 Feb 2022 Clerk
- PC Roberts explained his mobile phone number had changed and recommended / encouraged residents to report any issue of ASB to the non-emergency Police number 101 so it can be logged and acted upon if resources allow

A second Resident raised the issue of Speed, volume of traffic and heavy vehicles using Church Lane, explaining he had sent a letter to HPC, County Cllr Carrington and the local MP. The resident understands County Cllr Carrington is going to speak to a Highways Engineer and then respond to the resident in due course.

- Residents biggest concern is volume of traffic and weight of vehicles using the road
- When raised before by the resident (several years ago), Highways told the resident the vehicles have nowhere else to go
- Resident explained he sent and received an email response from 'Bulk Freight Midlands Ltd' where the company explained the heavy vehicles are moving Waste Material from/to recycling centres in the County (including Boston and Sleaford) and are following routes given to them by the Council authorities
- The resident explained Church Lane is neither an A or B road as it is not suitable for that classification

Another resident mentioned fighting for a weight restriction on Church Lane

- **Action:** Draft & send a letter from Harmston PC to Lincolnshire Highways Authority (CC to HPC Members) to request a traffic survey is carried out on Church Lane, with the expectation the survey will identify traffic speed, volume and the amount of HGV vehicles using the road and what options there might be to do something about it. T/D 11 Feb 2022 Chairman

Public participation ended 20.19 – this was longer than the normal time allowed but due to the importance of the matters raised, this section was given more time.

4/1 TO CONSIDER APPLICANTS TO JOIN THE PARISH COUNCIL

No applicants at this time but Cllr Wallace agreed to place a post on the Harmston Community Facebook Group asking for residents to join the Parish Council.

E-mail: clerk@harmston.info Website: <http://harmston.parish.lincolnshire.gov.uk>

5/1 TO APPROVE THE NOTES OF THE LAST MEETING

Cllr Wallace proposed and Cllr Norman seconded, and it was *RESOLVED* that *the Minutes of the meeting of the Parish Council held on 16th November 2021 were approved.*

6/1 REPORTS OF REPRESENTATIVES

a) *Local Police (PC 1293 Matt Roberts)*

PC Roberts explained he had been making checks on vehicles driving through the village in contravention of the access only routes. On the 10th January 2022 in a 90 minute stint from 0700hrs there was 15 vehicles cutting through that were not residents. The drivers were going to RAF Waddington predominantly. PC Roberts has visited the RAF Police and once again asked them to put an enclosure on Station Routine Orders to educate and deter.

More information on the Cliff Villages Policing Team, follow this link <https://www.lincs.police.uk/about-us/your-area/teams/cliff-villages-policing-team/>

b) *County Councillor*

Did not attend

c) *District Councillor*

Did not attend but both District Cllrs sent reports

7/1 CLERKS REPORT

1. Christmas event organised and advertised
2. New carol books made
3. Plaque for bench drafted and made
4. Permission requested and granted for new location of bench
5. Tree organised
6. Christmas Summary written
7. New storage for Christmas event items sourced
8. Dog Bins ordered, and installation organised
9. Replies sent to residents
10. Nominate a neighbour organised
11. Quotes sought from 2 other sources for well – no response
12. New lawn maintenance contractor instructed
13. Advert made for litter picking
14. Website and Facebook updated
15. Noticeboard updated
16. Request sent for electoral role
17. SpID quote requested
18. Permissions and locations for SpID and gates requested
19. Instruction given to contractors re playing field fence
20. Residents informed of impending purchase of SpID
21. Lincoln Rocks emailed for alterations to listing
22. SpID data shared with PC Roberts and Cllr Carrington
23. Card written and sent for donation of suit
24. Card and donation given to The Salvation Army; letter of thanks shared with PC
25. Cheque book balanced
26. Payments made (see Financial Report)
27. Precept details received and shared with HPC
28. Christmas greeting from HPC added to website, FB and noticeboards
29. Nominate a Neighbour gifts bought, cards written and distributed
30. NAN thankyou shared with HPC
31. Phone call with SpID company, information received and shared with HPC
32. Queens Platinum Jubilee meeting attended

33. Meeting dates for 2022-2023 drafted and checked with HMH, shared with HPC
34. Responses sent to resident emails
35. Resignation accepted, shared with HPC & registered with NKDC
36. Budget drafted and discussed with Chair
37. Agenda drafted and added to website
38. SpID permissions and locations chased with highways
39. HPA management updated re fence and utilities
40. Standing orders updated ready for signatures
41. Time sheet and payslip created and shared with Staffing Committee
42. Website updated – advert for vacancies refreshed and updated
43. Attendance log for 2022-2023 drafted and shared with HPC
44. PC Roberts updated with residents’ concerns and invited to January’s meeting
45. Planning Permission log updated; information shared with HPC
46. Financial Report for January written and shared with HPC
47. Meeting with contractor at playing area – fence and gates plotted – update shared with HPC
48. Trees checked, varieties logged and information shared with TB
49. Budget for 2022-2023 drafted
50. Litter picking equipment ordered and received
51. Permissions and locations for SpID and white gates chased
52. Cheque booked balanced against latest statement

The Clerk was not at the meeting but the report was reviewed by Cllrs with no issues or comments to make

8/1 FINANCIAL MATTERS

- a) *To consider the Financial Overview for 2021-2022 to date (emailed)*
Financial Overview reviewed – no issues
- b) *To consider the Financial Report for January 2022*

Treasurers Account Balance January meeting 2022:	£18,988.35
---	-------------------

REF NO.	DATE	ITEM DESCRIPTION	EXPENSE ACCOUNT	INVOICE NO.	TOTAL ITEM	CH Q NO.	REF NOTES	CHEQUE CLEARED
29	16.11.21	Salvation Army	Donations		100.00	1021	Christmas event	15.12.21
30	26.11.21	H. Jones/Lidl	Christmas		10.74	1022	Children’s sweets/drinks	6.12.21
31	26.11.21	H. Jones/Sainsburys	Christmas		78.87	1023	Mulled wine/drinks	6.12.21
32	26.11.21	H. Jones/Amazon	Christmas		11.49	1024	Paper cups	6.12.21
33	01.12.21	H. Jones	Clerk Salary		334.72	1025	HJ wages Nov (4 wks)	6.12.21
34	01.12.21	H. Jones	Clerk Office		45.00	1026	HJ Clerks office Sept-Nov	6.12.21
35	01.12.21	VOID				1027		
36	26.11.21	M. Jones/Timpsons	Section 137		29.00	1028	Bench Plaque	8.12.21
37	08.12.21	H. Jones/Bakery	Christmas		113.20	1029	Mince pies & Plum bread	15.12.21
38	08.12.21	M. Jones/	Christmas		9.59	1030	Christmas	16.12.21

		Screwfix					light's part	
39	08.12.21	Play Inspection Company	Play Area	HAR14082	66.00	1031	Operational Inspection	
40	08.12.21	E.ON	EON Maintenance	109448	117.50	1032	Quarter ending 31.12.21	17.01.22
41	13.12.21	E.ON	EON Supply	H1A7EAC2 OF	3,031.70	1033	Annual electricity	21.12.21
42	13.12.21	Glasdon	Village Maintenance	3072831	351.96	1034	2 new dog bins	21.12.21
43	13.12.21	LALC	Training		12.00	1035	Lunch for course	12.01.22
44	14.12.21	H. Jones/ Amazon	Christmas		14.00	1036	Christmas storage	15.12.21
45	14.12.21	M. Jones/ Amazon	Christmas		40.10	1037	Stamps & stationery	16.12.21
46	22.12.21	H. Jones/ Sainsburys	Christmas		24.50	1038	Nominate a Neighbour gifts	30.12.21
47	01.01.22	H. Jones	Clerk Salary		418.40	1039	HJ wages Dec 4wks	05.01.22
48	21.01.22	N Power		IN02384810	286.93	1040	286.93	
49	21.02.22	H. Jones/ Amazon	Village Maintenance		29.99	1041	Litter Picking Equipment	
					Total expenditure	5125.69		

PENDING PAYMENTS			
	ITEM DESCRIPTION	TOTAL PAYMENT	DETAILS
JAN	Fence	4,450.54	
FEB	Clerk salary	334.72	Jan (4 weeks)
FEB	SpID	2500,00 (tbc)	

INCOME RECEIVED			
ITEM DESCRIPTION	DATE	TOTAL AMOUNT	CHEQUE CLEARED

Financial Report reviewed – no issues

c) *Monies to be paid*

All agreed and cheques signed as required

d) *Consider the budget for 2022-2023*

After a long and detailed discussion with several cutbacks having been made, it was agreed the Parish Council Budget for 2022/23 would be set at £15,402.00 (Chairman stated there would be an additional income of £250 as a litter picking grant). Chairman proposed and Cllr Norman seconded, and it was **RESOLVED that the Budget for 2022/23 be set at £15,402.00**

e) *Agree on Precept for 2022-2023*

Due to recent or planned expenditure on the Village Play Park Fence, Speed Indicator Device, Village Well repairs, Street Light repairs and increased Electricity supply costs for street lighting this next FY, the Precept for 2022/23 was proposed to be a 7.25% increase, which will match the budgeted expenditure. Cllr Norman proposed and the Chairman seconded, and it was **RESOLVED a 7.25% precept increase be made**. Note the 7.25% increase is equal to a £3.51 increase for the HPC Precept per year for a Band D equivalent property

f) *Sign standing orders*

E-mail: clerk@harmston.info Website: <http://harmston.parish.lincolnshire.gov.uk>

This agenda item is to be Carried forward to next meeting

9/1 PLANNING APPLICATIONS

- a) TREE WORKS None
- b) **PLANNING** 21/1672/OUT Land north of Vicarage Lane & west of A607 (denied)
21/1844/HOUS The Laurels, Blacksmith Lane – No Objections, Clerk to update planning portal
21/1959/HOUS Chapel Stones, Blacksmith Lane – No Objections, Clerk to update planning portal

10/1 CHRISTMAS

- a) The Christmas Tree, Salvation Army Band and the Nominate a Neighbour were all thought to have been a success and well received by residents

11/1 PLAY AREA

- a) *Fence update*
Contractor has been on site to check, no issues; expected start date for installing next few weeks
- b) *Equipment*
Discuss at Next meeting
- c) *Provision for older children*
On hold for now
- d) *Safety checks*
- e) **Action:** Confirm Play Park inspection dates and who will carry these out and inform all HPC Members by email. T/D 25 February 2022 Clerk

12/1 ROADS

- a) *Speed Device purchase update*
Clerk to provide by email
- b) *Agree option for SpID*
- c) Cllr Norman proposed and Cllr Wallace seconded, and it was **RESOLVED the Battery only option be purchased; with 2 spare batteries for a total of qty 4 batteries.** The Solar option was discounted due to increased load on the mounting pole, visual impact in a Conservation area, etc Clerk to purchase ASAP as agreed at November meeting
- d) *Permissions for SpID and proposed gates*
Request made to LRSP for Vicarage Lane for SPID and gates to entry on village.
Action: Make further requests to LRSP for the SPID to be mounted on Church Lane towards the lights. T/D 28 Feb 2022 Clerk
- e) *Discuss and agree gates*
Waiting for response from LRSP. Budgetary constraints will also need to be considered
- f) *Church Lane – discuss strategies for speed, volume and weight*
See comments in public forum section
- g) *View point parking*
See comments in public forum section

13/1 VILLAGE WELL

- a) *Discuss quotes, and agree upon a contractor*
Requests for formal quotes ongoing but this is now considered by all to be urgent:
Action: Contact a Harmston village builder to get quote for Village Well repair T/D 4 Feb 2022 Cllr Norman
Action: Request quote from 'Professional Pallet Care' (same company supplying and installing Play Park Fence) for the repairs to the village Well, if they can do the work. T/D 4 Feb 2022 Chairman

14/1 DOG BINS

- a) *Update on purchase and installation*
Qty 2 bins purchased, waiting for NKDC to install
Action: Write to adjacent landowner and House owner by proposed site on Church Lane, asking if any objections to locating there. T/D 28 Feb 2022 Clerk

E-mail: clerk@harmston.info Website: <http://harmston.parish.lincolnshire.gov.uk>

Action: Raise fix my street issue for dog bin pole that has been damaged on Hill Top by Viewpoint. T/D 11 Feb 2022 Cllr Wallace

15/1 FOOTPATHS

a) *Discuss suggestions*

Church Lane (by traffic lights) not draining any better after roadworks have been completed – this has been reported to Highways via Fixmystreet

Action: North bound bus stop footpath flooding A607 - report on fix my street if not done already and ideally take photo to show issue better. T/D 28 Feb 2022 Cllr Norman

16/1 QUEENS PLATINUM JUBILEE CELEBRATIONS

a) *Update from the Clerk*

See minutes sent out from QPJ Village Meeting

17/1 LIGHTING

a) *Discuss provider changes*

Agreed to review later in the year as at this time there are currently no options to switch to a cheaper provider

Action: Write to LCC to enquire about costs for LCC to take on ownership for Village streetlights. T/D 28 Feb 2022 Clerk

18/1 MEETING DATES 2022-2023

a) *Agree dates for 2022-2023*

Dates agreed as sent out by Clerk

b) *Agree APM date*

Action: Check dates in May 2022 with HMH for a separate APM meeting after the 17th May 2022, ideally the Wednesday or Thursday on the same week. (Mtg needs to be before 1st June)

19/1 MATTERS TO BE RAISED AT THE NEXT MEETING

- a) Church Lane Traffic
- b) Anti-Social Behaviour at the Viewpoint
- c) SpID Update
- d) Footpaths & Litter Picking
- e) Village Well Repair
- f) Dog Bins Installation
- g) Play area – Fence status & equipment safety checks
- h) Sign updated Standing Orders to allow for internet Banking
- i) Queens Platinum Jubilee update

20/1 DATE FOR NEXT MEETING

The next meeting will be **Tuesday 15th March 2022** at the Memorial Hall, Harmston

There being no further business the Chair closed the meeting at 10.23pm

Chair:

Date:

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of council proceedings until they are approved and signed at a future Parish Council meeting.