

# Harmston Parish Council

Chair: Cllr Mark Jones Vice-Chair: Cllr Paul Wallace

**You are required to attend the Annual Meeting of the Parish Council,  
on Tuesday 17<sup>th</sup> May 2022, 7.30pm – 9.30pm**

**to be held at The Memorial Hall, Harmston**

*(Any Government restrictions in place at this time will need to be adhered to)*

## A G E N D A

### **1 ELECTION OF CHAIR & VICE CHAIR**

- a) To appoint the Chair of the Parish Council
- b) To appoint the Vice-Chair of the Parish Council

### **2 APOLOGIES FOR ABSENCE**

*and acceptance of reasons given*

### **3 DECLARATIONS OF INTEREST** under the Localism Act 2011

*Members of the Parish Council are required to declare any personal or prejudicial interests they may have in any matter which is to be considered at this meeting. In addition, any private or personal non-pecuniary interest in a matter to be considered at this meeting should also be declared (unless it is insignificant or one which is shared with other members of the public generally as a Council Tax payer or an inhabitant of the area).*

### **4 OPEN FORUM** (15 minutes)

### **5 CO-OPT**

*To consider applicants and take a vote to co-opt any suitable candidates*

### **6 REPORTS TO THE REPRESENTATIVES**

*To receive reports from the following:*

- a) Local Police (PC 1293 Matt Roberts) emailed
- b) County Councillor (emailed)
- c) District Councillor

### **7 TO APPROVE THE NOTES OF THE LAST MEETING**

- a) held on 15<sup>th</sup> March 2022 and the Chairman to sign the official minutes

### **8 CLERKS REPORT**

*To consider the clerks report (emailed)*

### **9 FINANCIAL MATTERS**

- a) To consider the Financial Overview for 2021-2022 to date (emailed)
- b) To consider the Financial Report for May 2022
- c) Monies to be paid
- d) Internet banking
- e) AGAR review and approve as appropriate

### **10 PLANNING APPLICATIONS**

*The following planning applications need to be noted:*

- a) **TREE WORKS**
- b) **PLANNING 22/0295/HOUS** (approved)

### **11 APPOINT REPRESENTATIVES**

- a) Staffing Committee
- b) Cluster Group

## **12 CHURCH LANE**

- a) 'Queens Highway' clarification
- b) Update on SpID purchase

## **13 SUBSCRIPTIONS/DONATIONS**

*Discuss and agree any additions*

## **14 REVIEW RISK ASSESSMENTS**

- a) Play Area
- b) HPC
- c) Litter Picking

## **15 REVIEW STANDING ORDERS**

- a) Payments

## **16 INSURANCE**

- a) Agree and approve new policy

## **17 MATTERS TO BE RAISED AT THE NEXT MEETING**

*To consider matters to be raised at the next meeting.*

## **18 DATE FOR THE NEXT MEETING**

*Next Parish Council Meeting, Tuesday 19<sup>th</sup> July 2022, to be held at The Memorial Hall, Harmston (unless restrictions alter)*