

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **HARMSTON PARISH COUNCIL**

County area (local councils and parish meetings only):

Financial year ending 31 March 2019      2020

Prepared by (Name and Role): **H.JONES CLERK & RFO**

Date: **27/07/2020**

	£	£
<b>Balance per bank statements as at 31/03/2020</b>		
account 1	12,073.81	
		-
		-
Less: any unpresented cheques as at 31/03/2020		
REF 53 (CHQ NO 938)	(226.11)	
		(226.11)
Add: any un-banked cash as at 31/3/20		
		-
<b>Net balances as at 31/3/20 (Box 8)</b>	<b>11,848.0</b>	<b>- 226.1</b>